

My target classroom will be a high school Spanish class. My classroom will be fun, organized, and open to all that want to learn. The process of learning a foreign language is very difficult. A BMP must be in place within the classroom so there are no disruptions in the classroom and the learning process. The main goal is for students to learn in a positive, up-beat environment where they can feel free to express themselves and be on the same page as everyone in the room. Learning foreign languages are difficult for some, while easy for others. As a Spanish teacher, my goal is for **EVERYONE** in the classroom to help each other and learn together.

### **Statement of Purpose**

This classroom is as a safe, open environment, meant for learning, developing and expressing. There is a support system set up for everyone to learn, develop as human beings, and express themselves in whatever way they need to.

### **Norms/Expectations**

1. RESPECT yourself and everyone around you! Also, respect your environment! There is a zero-tolerance policy for any bully or mocking in my classroom. My class is difficult and challenging, so we must all support and help each other. TREAT OTHERS, AS YOU'D LIKE TO BE TREATED! We are all equal in this space!
2. Students and the teacher are expected to come to class prepared and on-time everyday. All appropriate material should be out and ready before the class begins. Students should begin on the warm-up activity with homework ready to turn in or be checked.
3. Be responsible for your choices, your work, and your sense of humor. It is your responsibility to do your work and be prepared for class. It is your responsibility to come to me if you need help. My door is always open and I will do whatever is necessary for you to succeed!
4. There will be daily "mini" quizzes that cover material from the previous class and homework. Come prepared for these. The quizzes CANNOT be made up. The lowest 5 will be dropped.
5. There will be many extra credit opportunities. Plenty of notice will be given for these!
6. HAVE AN OPEN MIND! Be prepared to have fun and learn fun, new,

exciting things!

### **Procedures**

- How to enter the classroom
  1. Students must shake the teacher's hand when entering the room
  2. Students will enter the classroom quietly, find their seats and begin preparation for the day
  3. Students will have all their supplies out and ready to use
  4. Students will begin working on the warm-up activity, which will be posted on the board or overhead, before the bell rings.
- How to enter the classroom if late
  1. Enter as normal, while not distracting the already working students
  2. Hand in late pass and grab the naughty sombrero and wear for five minutes
  3. Must see teacher after class to get whatever was missed
  4. If late 3 times, student must do a make-up assignment determined by both parties
- Absences
  1. Students will not come up to teacher
  2. Students will check the assignment book to see what was missed. All of the materials will be placed in there from the class before. If notes are missed, a general outline will be in there. If the student would like more, ask fellow classmates.
  3. If the absence is excused, students must turn in all work within 2 class periods of the absence.
  4. Students must schedule time with the teacher to make up any tests, quizzes, or other assignments. Extensive absences, vacations, deaths, etc. will be looked at on an individual basis.
  5. If the student has prior knowledge of due date of an assignment, that assignment is still due that day.
- Passing in/back assignments
  1. Homework will be checked by the teacher and turned into their folders. This is given to the teacher as they leave the classroom. They will be placed on the student's desks.

2. Assignments will be placed in their folders. All appropriate materials for the day will be in them.
- Bathroom
    1. Students must raise their hand for permission to leave
    2. They must take the bathroom pass with them
    3. Students will have roughly 5 minutes
    4. If student exceeds time limit, they must stay after class for that long.
  - How to leave the classroom
    1. Students will not prepare to leave before the bell has rung
    2. Students must hand the teacher their exit slip before they leave and say goodbye to the teacher
    3. Students must leave in quiet, orderly manner

### **Positive Consequences**

Students deserve to be praised and rewarded if they do what they are expected of. If a class exceeds expectations, they will be rewarded with extra credit or other fun things. These things can include: snacks, homework passes, movie day, or even a Spanish fiesta.

### **Negative Consequences**

Students who do not follow the rules and procedures will not receive or be part of the rewards. Their consequences are:

1. Verbal warning
2. Written warning
3. One-on-one meeting with student
4. Parental meeting
5. Administration meeting

### **Action Plan**

- Norms/Expectations and Procedures will be clearly posted in the classroom
- Norms/Expectations and Procedures will be given to each student on the first day of class

- Norms/Expectations and Procedures will be explained and demonstrated during the first week of school

### **Crisis Plan**

1. Students stay in their classroom
2. Students call administration and/or nurse
3. Students are informed when crisis is over

My classroom layout will change often depending on the space and the activity in which we are doing. The main layout will be a horseshoe. This is key for talking, discussing and learning. In this layout, students can effectively see the teacher and all of their classmates. This allows for students to move their desks when doing group work or other activities. Students will be placed in rows when there is a test.